

20th Judicial District Trial/Hearing Setting Order

ELECTRONICALLY FILED
Faulkner County Circuit Court
Nancy Eastham, Circuit Clerk
2024-Jan-10 08:36:09
23CV-23-1688
C20D01 : 2 Pages

County: FAULKNER

BETTY FIGUEROA

FOR COURT USE

VS. NO 23CV-23-1688

DATE: MARCH 28TH, 2024

TIME: 03:30 PM

US BANK ET AL

DIVISION: 1ST DIVISION

SET BY: EE--01/10/24

REQUESTED BY: PLAINTIFF NEED INTERPRETER

TYPE HEARING: HEARING ON MOTION FOR DEFAULT JUDGEMENT

ESTIMATED TIME: 30 MINS

REMARKS: _____

AD LITEM: _____

ATTORNEY FOR PLAINTIFF:
PRO SE

ATTORNEY FOR DEFENDANT:
RICHARD DONOVAN

TYLER MLAKAR

PHONE: _____

PHONE: _____

FAX: _____

FAX: RDONOVAN@roselawfirm.com

EMAIL: mrs.bettyfigueroa@gmail.com

EMAIL: tmlakar@roselawfirm.com

- To set a trial/hearing date, mail, and email a copy of the setting sheet to the appropriate division. The trial court assistant will schedule the trial/hearing based on the information provided and return one copy of this form to the party requesting trial/hearing.
- THE REQUESTING PARTY SHALL NOTIFY ALL OPPOSING COUNSEL (OR PARTIES), SEND A COPY OF THE NOTIFICATION TO THE TRIAL COURT ASSISTANT, AND SHALL FILE THE NOTICE THE CIRCUIT CLERK.**
- Should opposing counsel have a conflict with the scheduled trial/hearing date, a *timely* motion to continue must be filed.

Division 1: Susan K. Weaver, Judge
Emma Eastham, Trial Court Administrator
Phone: (501) 450-4904
emma.eastham@20jd.ar.gov



Division 4: David M. Clark, Judge
Shannon Naylor, Trial Court Administrator
Phone: (501) 328-4156
shannon.naylor@faulknercountyar.org

Division 2: Troy Braswell, Judge
Thai McBee, Trial Court Administrator
thai.mcbee@faulknercountyar.org

Division 5: H.G. Foster, Judge
Rachel Carmical, Trial Court Administrator
rachel.carmical@faulknercountyar.org

Division 3: Charles E. Clawson, III, Judge
Amanda Todd, Trial Court Administrator
Phone: (501) 450-4970
amanda.todd@faulknercountyar.org

MAILING ADDRESS:

801 Locust Street
Conway, AR 72034

- Faulkner County Justice Building
510 S. German Lane, Conway, AR 72034
- Courtroom 2A Courtroom 3C
- Courtroom 2B Courtroom 3D
- Courtroom 3A Courtroom 4

- Van Buren County Annex (2)
100 Success Dr., Ste 27, Clinton, AR 72031
- Searcy County Courthouse (1)
Courthouse Square, Marshall, AR 72650

Van Buren County Courthouse (1)
273 Main Street, Clinton, AR 72031

Searcy County Annex (Paul V. Jones Annex) (2)
Courthouse Square, Marshall, AR 72650

In-Person Court Scheduling and Evidence Order

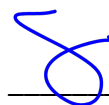
1. Each attorney, or self-represented litigant, is ordered to:
 - A. Have access to appropriate technology needed, if needed for their hearing.
 - B. Practice using – and be knowledgeable with – all technology to be used in the hearing prior to the hearing.
 - C. Have a clear plan on how themselves, clients, and/or witnesses will participate and behave.
 - D. Each attorney or self-represented litigant must be, and inform all their clients and witnesses, that everyone must be dressed appropriately.
 - E. Each attorney or self-represent litigant must behave appropriately. Inappropriate behavior includes, but it not limited to, talking during court, talking over attorneys, witnesses, and parties while testifying, loud sighs, exaggerated facial expressions, and any other disruptive behavior. Inappropriate behavior during hearings before this Court may subject the parties or witnesses to the contempt power of this Court.
 - F. All attorneys, parties and witnesses **must** take appropriate measures, **prior to the hearing**, to ensure that each client/witness has practiced on any electronic devise to be used during the hearing. Including, but not limited to, using the ELMO, a projection screen, hookup to access televisions in the courtroom, etc.

2. Parties are strongly encouraged to stipulate to as many exhibits as possible.
 - a. **STIPULATED EXHIBITS:** Once exhibits have been stipulated and agreed upon by the attorneys, the Plaintiff/Petitioner’s counsel must email a copy to the court reporter and trial court administrator.
 - b. Each exhibit shall be its own separate attachment and clearly labeled for identification purposes. Bates stamps are not exhibit numbers.
 - c. All transcripts to be introduced into the record must be certified copies that include a signed and embossed Court Reporter Certificate.

3. **No recording of any hearings in 1st Division is permitted.** The court reporter will maintain the official record of this hearing. Recording the audio or video in any way of any hearing before this Court shall subject the person to the contempt power of this Court. Anyone found to have recorded the audio or video of any hearings before this Court shall be in willful contempt of this Order.

4. These provisions will be strictly enforced.

IT IS SO ORDERED.



CIRCUIT JUDGE